



LITERACY IMPROVEMENT  
SIMPLE PLANNING TOOL &  
QUESTION GUIDE



*Chisley Consulting Group*

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SCHOOL NAME

CHISLEY CONSULTING GROUP



## LOOKING *Back*

What is the data telling us about literacy performance at our school?  
What have we learned from the data?

## LOOKING *Ahead*

What is our BIG Goal (SMART) pertaining to literacy this school year?



### THEORY OF CHANGE



If we \_\_\_\_\_ (tell what you will do), then \_\_\_\_\_  
(tell what positive outcome you believe will occur).

## GETTING *Specific*

What SPECIFIC skills are we targeting to develop or improve this school year? For which grade levels?

## CLARIFYING *Actions*

What are we DOING as teachers to develop or improve those targeted skills this school year?



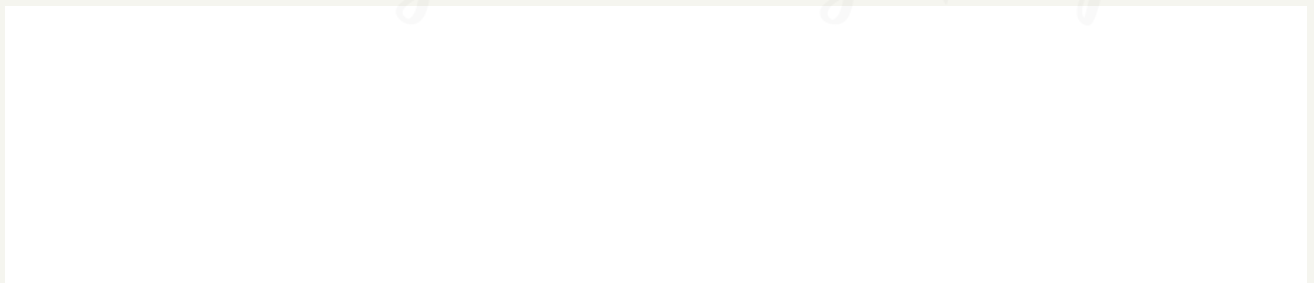
## CLARIFYING *Actions*

What are the specific actions you will see TEACHERS doing when you observe our classrooms?



## CLARIFYING *Actions*

How will STUDENTS show/demonstrate their progress towards goal obtainment? What does this look like in our classrooms?



## WHAT WE WILL *STOP*

What actions will you NOT see in our classrooms?

## IMPLEMENTATION

What training and development opportunities will we make available to teachers in order to ensure they have the skills, knowledge, and support needed to meet the expectations outlined above?

## TRACKING *Progress*

How often will we track progress toward our goal? Who will hold us accountable for achieving our goals? What happens if we get off track?

## MEASURING *Outcomes*

How will we know we met our goal? How will others know we've met our goal(s)?